

# F.E.N. SURVEY - December 2014

## Preparation time for Secondary Instructional Personnel

Orange County Public Schools has current contract language that states; "Middle and Senior High School teachers shall not be required to teach more than two subject areas." The agreement has no mention of preps.

The Orange County Glossary defines a preparation as "subjects as they are listed in the course code directory."

School District	Does your district include a definition for "preparation and/ or prep time" in its collective bargaining agreement with its teachers?	If you answered YES to # 2 above please share your contract language OR provide a link or equivalent reference details.	Link to Labor Contract	Does your district have contractual language that states/identifies the number of preparations a secondary teacher may have and are there any accompanying parameters/qualifications?	Contact
Lee	Yes	A course is a body of instructional information identified by each specific course code directory number.	<a href="http://hr.leeschools.net/pdf/Negotiations/2013_TALC_Negotiations/FY14-16%20TALC%20Contract%20POSTED%20O%20WEB.pdf">http://hr.leeschools.net/pdf/Negotiations/2013_TALC_Negotiations/FY14-16%20TALC%20Contract%20POSTED%20O%20WEB.pdf</a>	Yes, 4	Linda Sanders
Palm Beach	Yes	"Secondary teachers shall not be assigned to more than two (2) distinct academic fields or be assigned to more than three (3) distinct preparations that can be distinguished by recognized differences in content and that require additional preparation time." As an example, an "academic field" could be Mathematics, Science or Social Studies. A "preparation" in the academic field of Math, for example, could be General Math, Algebra I, Algebra II, Geometry, Trig., Calculus, etc. A "preparation" in the "academic field" of Science could be General Science, Biology, Physics, Botany, Physiology, etc.	- <a href="http://www.palmbeachschools.org/laborrelations/documents/CTACBA-2013-2014Modificationstothe7-11-11-6-30-14AgreementLatest.pdf">http://www.palmbeachschools.org/laborrelations/documents/CTACBA-2013-2014Modificationstothe7-11-11-6-30-14AgreementLatest.pdf</a>	Yes, 2 distinct academic fields or 3 distinct preps. <a href="http://www.palmbeachschools.org/laborrelations/documents/CTACBA-2013-2014Modificationstothe7-11-11-6-30-14AgreementLatest.pdf">http://www.palmbeachschools.org/laborrelations/documents/CTACBA-2013-2014Modificationstothe7-11-11-6-30-14AgreementLatest.pdf</a>	Van Ludy

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Gasden	Yes	No definition shared		Yes, "Every effort shall be made to minimize and/or reduce the number of preparations each teacher shall have. In furtherance of this responsibility, the parties agree that teachers shall not be required to teach in more than three (3) certification areas, nor teach subjects involving more than three (3) different preparations or any combination to exceed three (3) preparations in secondary schools."	Rocky Pace
Madison	Yes			No	Willie Williams
Liberty	No, language deals more with planning time, not preps			No, language deals more with planning time, not preps	Seth Geiger
Marion	No, language deals more with planning time, not preps			No	Lisa Krysalka
Flagler	No, language deals more with planning time, not preps			No	Verndon Orndorff
Miami-Dade	No		<a href="http://www.dadeschools.net/employees/labor_union/UTD/UTD_12-15.pdf">http://www.dadeschools.net/employees/labor union/UTD/UTD_12-15.pdf</a>	Yes, Unless the principal stipulates good cause, in writing, necessitating a deviation in scheduling, secondary teachers shall not be required to teach more than two subject areas or to have more than three teaching	Andrea Miller
Seminole	No			Yes, The school administration will make a reasonable effort to assign no more than three (3) different preparation per day to a secondary teacher, providing such assignment does not interfere or disrupt the school’s	Mark Russi

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Polk	No	(answered definition of planning time, not prep time)--Laura said planning/prep time language would change with this negotiation cycle	<a href="http://www.polk-fl.net/staff/employeeinfo/hrs/documents/13-16TEACHERContract11-12-13BdFINALWEB.pdf">http://www.polk-fl.net/staff/employeeinfo/hrs/documents/13-16TEACHERContract11-12-13BdFINALWEB.pdf</a>	Yes, Secondary Schools should have no more than three (3) preparations and an Appeal process in in place.	Laura McCabe for Walter Carr
Alachua	No		<a href="http://www.sbac.edu/files/uNHQz/7538b7dcfd6507723745a49013852ec4/Instructional_Agreement_13-15.pdf">http://www.sbac.edu/files/uNHQz/7538b7dcfd6507723745a49013852ec4/Instructional_Agreement_13-15.pdf</a>	Yes, As per Alachua County’s CBA, for schools of more than 1000 students“...a good faith effort will be made to avoid assignment of more than two separate, unrelated academic classroom assignments.” For schools of 1000 or less, that number changes to three.	Karen Clarke
Sumter	No			No	Hannah Foster
Walton	No			No	Sonya Alford
Pasco	No			No	Elizabeth Kuhn
Hamilton	No			No	Jay Willingham, Phillip Pinello
Osceola	No			No	John Boyd
St. Johns	No			No	Brennan Asplen
Hernando	No			No	Heather Martin
Nassau	No			No	Suzanne Davis
Wakulla	No			No	Karen Wells
Collier	No			No	Ian Dean
Bradford	No			Did not answer	Lisa Prevatt