

Revised Online ad for Specialist HRIS

For instructions on applying for this position and a copy of the Job Description reference our web site at:

[www.broward.k12.fl.us/nis/employmentopp.asp](http://www.broward.k12.fl.us/nis/employmentopp.asp)

Select: [Specialist, HR Information Systems 12/04/14-Open Until Filled](#)

Talent Acquisition & Operations (Non-Instructional)

754-321-1810

Equal Opportunity Employer

**FAXED OR EMAILED RESUMES WILL NOT BE ACCEPTED**

Areas of responsibility and preferred qualifications will include:

- \*Provide on-going production support for databases and SAP application jobs, programs, reports and interfaces while working closely to ensure data integration with other SAP modules and/or computer applications.

- \*Identify work process issues, document system user's needs and problems, and create solutions for identified problems.

- \*Communicate in written correspondence and oral presentations, the system changes and roll out strategies to end users.

- \*Optimize current work processes by adapting to new functionality in the system or work environment.

- \*Configure, test, and implement any changes, corrections, releases, patches, or updates pertaining to the HCM system module or situation.