Board of Directors Meeting Minutes

Meeting Date: Monday, May 14, 2018

Meeting Location: DoubleTree by Hilton at Universal Orlando
Cypress Boardroom
5780 Major Boulevard
Orlando, FL 32819

I. Call to Order
   • President, Betsy Kuhn called the meeting to order at 6:02PM
   • A quorum of members was determined to be present.

II. Approval of Minutes of February 22, 2018 Board Meeting
   • Mark West moved to approve the minutes.
   • Debbie Decubellis seconded the motion.
   • The members present voted unanimously to approve the motion.

III. Financial Reports
A. 3rd Quarter FY 2018
   • Third Quarter Finances continue to stay on budget.
   • Sixty-two districts have paid dues for this fiscal year. Welcome to Sarasota and Calhoun Counties.

B. April 2018 Statement from First Commerce Credit Union
   • The account balance is $87,450.45
   • Interest earned to date for the year is $325.89.

C. Budget for the 38th Annual FEN Conference 2018
   • Conference currently has 12 less attendees than last year.
   • Biz Spring 2017 12 month CD with maturity date of May 14, 2018 and was transferred over to the FEN checking account for a deposit of $5,060.61.

IV. Proposed 2018-2019 FEN Annual Budget
   The Proposed FY 2018 - 2019 Budget was reviewed and discussed by the board. This budget was reduced by $1,450.00 due to the reduction in attendees for the 2017 conference.
   • Motion to adopt was made by Debbie Decubellis
   • Motion was seconded by Karen Peddie
   • The members present voted unanimously to approve the motion.

V. FEN 2018-2019 Ballot for Officer and Director Positions
   The ballot for officer and director positions were confirmed by the board members.
   • Motion was made by Mark West.
   • Motion was seconded by Dawn Baglos.
   • The members present voted unanimously to approve the ballot and present it at the Annual Business Meeting on May 15, 2018.

VI. 37th Annual FEN Conference Program Review and Work Assignments
   Bill Graham, Executive Director, reviewed and identified the areas in which members would need to assist with the conference. The members of the board distributed work assignments to include managing the registration desk, introduction of speakers at each session each day, raffle ticket procedures and the evening reception.
   
   Ideas were shared regarding boosting attendance for the following year. This topic will continue at future board meetings.

VII. Adjournment
   • Motion was made by Brent Brummet
   • Motion was seconded by Debbie Decubellis
   • Betsy Kuhn adjourned the meeting at 7PM.